

**Sturm Memorial Library  
Board of Trustees Meeting  
February 14, 2023**

The meeting was called to order at 5:36 pm by President Alice Brown.

**Roll Call-** members present: Alice Brown, Jeremy Bennett, Jessica Rosenow, Dr. Melanie Oppor, Coleen Phelan, Library Director Ellen Connor, and Karen Hoffmann attending virtually.

**Visitors-** none

**Approval of Agenda-** Motion by Bennett/ Oppor to approve the agenda. Motion carried.

**Approval of January 2023 minutes -** Motion by Rosenow/ Hoffmann to approve the January trustee minutes. Motion carried.

**Audience to Visitors-** none

**Monthly Budget Report-** Reviewed.

**Committee Reports-**

1. Report of Building Committee
  - a. Looking at dates for the Deb Hoffmann Memorial Garden dedication.
2. Finance & Personnel
  - a. SCLS reports were reviewed.
3. Policy Committee
  - a. Nothing to report.

**Communications-** We received a donation of \$100.00 from Helene Pohl that will be used toward the Manhattan Film Festival.

**Unfinished Business-**

1. We discussed microfilm access and needs.
2. Chris Roenz will be our newest board member.

**New Business-**

1. We reviewed the 2022 Annual Report. Motion made by Oppor/ Hoffmann to formally approve the DPI Annual Report as prepared by Director Ellen Connor. Motion carried.
2. Motion made by Oppor/ Bennett to state that Outagamie Waupaca Library System did provide effective leadership and adequately met the needs of the library. Motion carried.
3. Motion made by Hoffmann/ Oppor to approve the Assistant Director using 16 hours of vacation time beyond the anniversary date of February 1st. Motion carried.

**Approval of Bills-** Motion made by Oppor/ Rosenow to approve the corrected General Bills of \$5,678.06 and the corrected Donations Account Expenditures of \$1,564.04. Motion carried.

**Next Meeting- March 14, 2023 @ 5:30 PM**

**Adjournment-** Motion by Rosenow/ Hoffmann to adjourn at 6:41 pm. Motion carried

Respectfully submitted:  
Coleen Phelan, secretary

