

**Sturm Memorial Library  
Board of Trustees Meeting  
June 13, 2022**

The meeting was called to order at 5:35 pm by President Alice Brown.

**Roll Call-** members present: Alice Brown, Chris Roenz, Jeremy Bennett, Jessica Rosenow, Dr. Melanie Oppor, Karen Hoffmann, Coleen Phelan, and Library Director Ellen Connor.

**Visitors-** Bradley Shipps from OWLS

**Approval of Agenda-** Motion by Oppor/ Bennett to approve the agenda. Motion carried.

**Approval of May 2023 minutes -** Motion by Hoffmann/ Oppor to approve the May trustee minutes. Motion carried.

**Audience to Visitors-** discussed the OWLSnet fee structure and services they can provide.

**Distribution of Monthly Budget Report-** reviewed the monthly budget report for April and May.

**Library Directors Report-** reviewed

**Committee Reports-**

1. Report of Building Committee
  - a. The tentative date set for the Sturm Memorial Garden dedication ceremony is July 22, 2023
  - b. Building and grounds review discussed
  - c. General maintenance report discussed
2. Finance & Personnel
  - a. The board has been given Director Connors 6 month notice of intent to retire.
  - b. The SCLS report was reviewed.
3. Policy Committee
  - a. Motion by Oppor/ Brown to approve the Power Outage Policy as presented. Motion carried.

**Communications-** Our library staff received three thank-you cards from the Manawa Middle School.

**Unfinished Business-**

1. Microfilm machine replacement/ digitizing newspapers are still being investigated.
2. Reviewed the progress on the Draft Strategic Plan

**New Business-**

1. No new business

**Approval of Bills-** Motion made by Oppor/ Hoffmann to approve for May the General Bills of \$2,233.63 and the Donations Account Expenditures of \$589.60 and for June the General Bills of \$3,720.69, Capital Expenditures of \$396.43, and the corrected Donations Account Expenditures of \$4,462.37. Motion carried.

**Next Meeting- July 11, 2023 @ 5:30PM**

**Adjournment-** Motion by Phelan/ Rosenow to adjourn at 7:30 pm. Motion carried

Respectfully submitted:  
Coleen Phelan, secretary